Projector Control

- **Toggle Power**: While the projector is warming up, this button will flash.
- **Connection Indicator**: Blinking Green = Good Connectivity, Solid Red = Connection Failure
- **A/V Mute**: Quickly block projected image.
- **Aspect Ratio**: Adjust the projected image shape to better fit the source height and width.
- **Volume Control**: Slider and arrow buttons control the audio from Computer, A/V, and auxiliary sources.

Microphone Control

- Slider and arrow buttons control the audio from the wireless microphone receiver.
- A wireless microphone is provided in this room.

Guest Laptop Mirroring Shortcut Keys

- Most laptops will project an image to a secondary display immediately, when connected. If the projection is not automatic, certain shortcuts or keystrokes may be necessary:
  - Windows XP and Windows Vista®: Fn+Function
  - Windows 7 and 8: Windows+P to bring up a toggle menu to select Duplicate
  - Macintosh: CMD+F1 to Mirror
- Consult your computer user’s guide for specific information on your computer.

Document Camera

- The document camera is connected to the room computer.
- Project the Room Computer and select ImageMate for controls and camera view.

NOTE: Batteries for this microphone are not supplied. When planning on using this microphone in the room, bring (2) AA batteries.

A/A Mute

- Quickly block projected image.