**Projector Control**

- **Connection Indicator**
  - Blinking Green = Good Connectivity
  - Solid Red = Connection Failure

- **Toggle Power**
  - While the projector is warming up, this button will flash.

- **A/V Mute**
  - Quickly block projected image.

- **Input Selection**
  - Select an input to project.

**Microphone Control**
- Opens a popup menu to control individual mic inputs.

A wireless microphone is provided in this room.

*NOTE: Batteries for this microphone are not supplied. When planning on using this microphone in the room, bring (2) AA batteries.*

**Lighting Presets**
- Hold the Lighting button to access the popup menu controls for lighting.

**Volume Control**
- Slider and arrow buttons control the audio from Computer, A/V, and auxiliary sources.

**Document Camera**
- The document camera is connected to the room computer.

Project the Room Computer and select ImageMate for controls and camera view.

**Guest Laptop Mirroring Shortcut Keys**
- Most laptops will project an image to a secondary display immediately, when connected.
- If the projection is not automatic, certain shortcuts or keystrokes may be necessary:
  - Windows XP and Windows Vista®: Fn+Function
  - Windows 7 and 8: Windows+P to bring up a toggle menu to select Duplicate.
  - Macintosh: CMD+F1 to Mirror
- Consult your computer user's guide for specific information on your computer.
**Lighting Control Pop Up Menu**

Access this menu from the main menu button "Lighting".

Select presets, or variations of lighting not on the main menu.

**Microphone Control Pop Up Menu**

Access this menu from the main menu button "Microphone Control".

Mic jacks are labelled, located under the equipment nook, at the front of the stage, and at the far end of the stage.

**Tegrity**

A 3.5mm audio cable is provided for microphone audio output to a guest laptop for Tegrity recording purposes.

**DVD/VCR Control Pop Up Menu**

Access this menu from the main menu by holding down "DVD/VCR Deck".

The DVD/VCR deck is located in the equipment nook.