Projector Control

Connection Indicator
Blinking Green = Good Connectivity
Solid Red = Connection Failure

**Toggle Power**
While the projector is warming up, this button will flash.

**A/V Mute**
Quickly block projected image.

Control the electric projection screen.

**Microphone Control**
Opens a popup menu to control individual mic inputs.

A wireless microphone is provided in this room.

NOTE: Batteries for this microphone are not supplied. When planning on using this microphone in the room, bring (2) AA batteries.

**Lighting Presets**
Hold the Lighting button to access the popup menu controls for lighting.

Press and hold the Lighting button to access the popup menu controls for lighting.

**Guest Laptop Mirroring Shortcut Keys**
Most laptops will project an image to a secondary display immediately, when connected.
If the projection is not automatic, certain shortcuts or keystrokes may be necessary:

- **Windows XP and Windows Vista®:** Fn+Function
- **Windows 7 and 8:** Windows+P to bring up a toggle menu to select Duplicate.
- **Macintosh:** CMD+F1 to Mirror

Consult your computer user's guide for specific information on your computer.

**Document Camera**
The document camera is also connected to the room computer.
Project the Room Computer and select ImageMate for controls and camera view.
Lighting Control Pop Up Menu

Access this menu from the main menu button "Lighting".

Select presets, or variations of lighting not on the main menu.

Microphone Control Pop Up Menu

Access this menu from the main menu button "Microphone Control".

Mic jacks are labelled, located under the equipment nook, at the front of the stage, and at the far end of the stage.

Tegrity

A 3.5mm audio cable is provided for microphone audio output to a guest laptop for Tegrity recording purposes.

DVD/VCR Control Pop Up Menu

Access these menus from the main menu by holding down "DVD Player" or "VCR Player" buttons.

The DVD/VCR deck is located in the equipment nook.

Camera Control Pop Up Menu

Two cameras are installed in the room.

Access the camera controls by holding down the camera buttons on the main menu.

**Tegrity**

The selected camera also feeds to the room PC for Tegrity recording.